



Whatcom Transportation Authority (WTA) is a Public Transportation Benefit Area (PTBA), defined by RCW Chapter 36.57A, providing transit service throughout Whatcom County, Washington. WTA provides fixed route, paratransit, rural dial-a-ride, on-demand, and vanpool service, as well as fixed route service into neighboring Skagit County.

WTA seeks a qualified Consultant(s) to provide HR Consulting Services. Some services may include assistance with the recruitment process, compliance reviews, succession planning, employee survey's, and general technical assistance.

These services will support WTA's HR Director, HR staff, General Manager and Board of Directors. WTA has an in-house Human Resources Department of seven (7) full-time employees who are responsible for the full complement of human resources programs, including the payroll function.

The full RFP package including contract terms and conditions, submission instructions, and Scope of Work is available by clicking on OPEN PROCUREMENTS:
<http://www.ridewta.com/business/doing-business/procurement>

Dates preceded by an asterisk (*) are estimated dates. Estimated dates are for information only.

Activity	Date - 2023
Procurement Request Released	October 16
Clarification Deadline	November 10 no later than 5:00 PM PST
Submissions Due	November 22 no later than 12:00 PM PST
*Finalist Interviews	Week of December 11
*Notice of Intent to Award	December 20
*Estimated Award Date	January 4, 2024

Questions pertaining to the RFP must be submitted via WTA's procurement portal.

Certified DBE, SBE, WBE, MBE and VBE firms shall have equal opportunity to compete for and perform as prime contractors, suppliers, or as subcontractors through another awarded contractor. Certification can be through Washington State's Office of Minority and Women Own Business Enterprises www.omwbe.org or other Unified Certifying Program (UCP) under 49 CFR 26.

For accessibility issues, please email procurement@ridewta.com