



COMPLETE AND RETURN ASAP

Return to: dfraser@dutragroup.com

Donna Fraser (707) 374-0131

SELF-CERTIFICATION FORM

Company Name: _____ Dun & Bradstreet No. _____
 Full Address: _____
 Contact Person / Title: _____
 Phone / Fax / Email: _____
 Website: _____ Federal Tax ID No. _____
 Business Type: Sole Proprietor Partnership LLC Corporation | State / Yr Est: _____

**If you are unsure of your status for the below categories, review Federal Acquisition Regulation 19.7 or 52.219-8.¹
If you are unsure of your size, refer to SBA's website at www.sba.gov/size² or contact your local SBA office.**

Check **ALL** that apply based on your size:

<input type="checkbox"/> Small Business	<input type="checkbox"/> Small Disadvantaged Business (self-certify)
<input type="checkbox"/> Certified by SBA as a HUBZone Small Business	<input type="checkbox"/> Woman Owned Small Business
<input type="checkbox"/> Veteran Owned Small Business	<input type="checkbox"/> Service Disabled Veteran Owned Small Business
<input type="checkbox"/> Alaskan Native Corporation	<input type="checkbox"/> Historically Black College/University or Minority Institution
<input type="checkbox"/> Large Business (including non-profit)	<input type="checkbox"/> Indian Tribe
<input type="checkbox"/> Other: _____	

Agency & Certification No.³ _____

If you are self-certifying as any type of a Small Business, provide all applicable NAICS codes for your company. For more information and code searches, go to www.census.gov/eos/www/naics/.

NAICS Code⁴ (required): _____

Additional NAICS Codes: _____

Number of Employees⁵ (required): _____

Under 15 U.S.C. § 645(d), anyone misrepresenting size status shall (1) be punished by a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

_____	_____	_____	_____
Signature	Printed Name	Title	Date

*****INTERNAL USE ONLY*****

(must match)

NAICS CODE & corresponding SIZE criteria for the effort Dutra is soliciting: _____

Verified HUBZone status in SAM on: ____ / ____ / ____ . Certified? (Y/N) | ____ . Certification date: ____ / ____ / ____

¹ https://www.acquisition.gov/far/current/html/Subpart%2019_7.html & http://www.acquisition.gov/far/current/html/52_217_221.html#wp1135900

² http://www.sba.gov/sites/default/files/files/Size_Standards_Table%281%29.pdf & <http://www.sba.gov/size-standards-tool?ms=nid4060>

³ <http://www.sba.gov/content/register-government-contracting>

⁴ NAICS codes are needed for filing the SSR breakout report (by 3-digit NAICS subsector) that Dutra is required to submit to the Government annually pursuant to Federal Acquisition Regulation (FAR) 52.219-9(1)(2)(iii).

⁵ Required because, in accordance with FAR 2.101, a small business for a subcontract valued at \$10,000 or less is one with 500 or fewer employees. For a subcontract valued over \$10,000, the size is determined by the NAICS code of the procurement.